

## **Terms and Conditions**

1. **Tentative bookings** will be held for a period of seven (7) days only, after which time the space will be released.
2. **Booking Confirmation:** A function booking is not considered confirmed until we are in receipt of **both the signed Booking Agreement and a deposit of \$600.00**. *The client may be required to complete a credit card authority form.* Gambaro's therefore reserves the right to cancel the booking and allocate the space to another client, if your deposit and signed Booking Agreement and or Event Order is not received within 7 working days from verbal confirmation.

### **Room Hire Charges**

#### **Josie's Room & Garden Room**

**FUNCTION** room hire charges are \$500.00 for the first four (4) hours (minimum spend of \$35.00 per person applies to all functions) & \$500.00 per hour or part thereof after the first four (4) hours.

**WEDDING** room hire charges are \$500.00 per hour or part thereof, with no charge levied for the first five (5) hours (minimum numbers apply).

Full Day (8 hours)      \$750.00 (conferences only)  
Half Day (no catering) \$750.00 (conferences only)

Last drinks are called 30 minutes prior to the conclusion of the function.

3. **Cancellation:** If occurs up to one hundred and twenty (120) days prior to the date of the event, the holding deposit will be returned in full. If cancellation occurs between ninety (90) and thirty (30) days prior to the event and the booked space can be re-sold, 50% of the holding deposit will be refunded. If the booked space cannot be re-sold, the holding deposit will be forfeited to Gambaro. All cancellations and amendments are required in writing.
4. **Payment:** All events require full payment of event food & beverage package costs seven (7) working days prior to the event. Any additional charges must be settled at conclusion of the event.
5. **Terms of payment** – Credit cards: Visa, Mastercard, Bankcard, Amex, Diners; Direct Debit – Gambaro Restaurant & Function Centre, Bank of Queensland BSB 124-048 A/C 10597434; personal and bank cheques; or cash, are all accepted forms of payment. AMEX and Diners cards incur a 3.5% surcharge for amounts greater than \$5,000.00. Visa, Bankcard and Mastercard incur a 1% surcharge for amounts greater than \$5,000.00
6. **Final details** of menus, beverage arrangements, entertainment audio visual requirements, room set ups, starting and finishing times are required no less than fourteen (14) days prior to the event.
7. **Minimum Numbers:** Gambaro requires no less than seven (7) working days notice of the guaranteed minimum number of guests. Event charges are calculated on the final confirmed numbers.
8. **Food and beverage prices** are subject to change at discretion of Gambaro in accordance with market pricing fluctuations. All children over 14 years of age will be charged as an adult for the food component. Due to licensing laws, food and alcohol can not be brought onto the premises.
9. **Cash Bar Surcharge:** Gambaro's is happy to offer a cash bar facility, although please note there is a \$5.00 per person surcharge if no other tab, beverage package or consumption is taking place at the event. This is assist in covering the increased labor associated with this style of service.

10. **Sunday or Public Holiday Surcharge:** A surcharge of 20% applies to any event being held on a Sunday or Public Holiday
11. **Cleaning charge** of \$250.00 will apply if confetti is used within the event premises.
12. **Loss or Damage:** Gambaro will not accept any responsibility for damage or loss of any equipment left at the premises prior to, during or after the event. Insurance cover is recommended. Gambaro reserves the right to recover any cost resulting from damage to property or equipment, including audio audio visual from invited function guests or contractors. This cost is payable by the function organizer  
  
The function organiser shall indemnify Gambaro, their staff, agents and contractors from and against all liabilities, damage and claims due to, or incidental to, the conduct and security of event guests, and any property loss or damage to the event premises and / or any event guest. The organiser shall pay Gambaro the amount of any such property loss or damage.
13. **Responsible Service of Alcohol:** Gambaro will practice responsible service of alcohol at all times throughout the event and reserves the right to terminate the function at any time should liquor licensing laws be breached. In particular, the supply of alcohol to a minor or disorderly patron. The organiser acknowledges that Gambaro shall have the right to expel or reject any event guest who behaves in an objectionable, unduly intoxicated or unreasonable manner.
14. **Dress Code:** Gambaro provides a safe environment for staff and patrons and therefore requires all guests to wear suitable footwear at all times whilst on the premises
15. **Minimum Spend Amount:** Functions Booked in November and December (peak season) will be subject to a minimum spend amount.
16. **Parking :** Please note there is no parking available at Gambaro Restaurant and Function Centre

**I/We have read and understand the Terms & Conditions set by Gambaro Restaurant & Function Centre.**

**Sign:**..... **Date:**.....

**Name / Company:**.....

For further information please contact the Events Team on (07) 3369 9500.